Fiscal Policy Task Force

Minutes 6-20-14

1. Members present - 9 Members identified themselves. Missy Kitts and Tim Fawver, Ag ; Jonee Lindstrom, Knoxville; Doug Hawks, Audit; Gail White, IPS;; Pam Vaughn and Melanie Burleson, UTHSC; Ron Maples UWA; Laura Foltz, UTM. The UTM, and HSC members joined by telephone. Vanasia Parks and Mark Paganelli were absent.
2. The minutes from the last meeting were approved with no changes.
3. The final report for Policy Development and Revision has been released. While Ron was disappointed with the tone of the report and some of the philosophy, we agree that we can do better in the five areas of areas of improvement.
4. Policies in the pipeline –

Policies in the pipeline for our committee

Gift cards – We spent the majority of the meeting on this policy. Doug had taken all of the comments received and provided a new draft for further comments. Ron and Jonee had meet earlier this morning to revise some of the policy. The policy as reviewed point by point and all revisions were agreed to. Doug agreed to send out a clean version after the meeting and Ron will ask for any final comments by Monday afternoon so that the draft can go to the CBO’s.

Lotteries, drawings, raffles, and auctions – This is with legal and we are waiting on a response from them.

 5. Policies in the pipeline for CBOs – and due dates for comments

AP Policy – It is on hold and waiting the new IRIS transaction. It will be recirculated once the transaction is ready.

Student fee approval policy – June 30 – with the thought that it will be available for the October Board meeting.

Cash Shortage – March 28. Waiting on Chris to make some changes

Capital Outlay – March 28 – Close to being finalized with Ron

Vending Policy – April 4th. Might need to add back language about solicitation or put the solicitation part with the new policy on speakers.

6. Policies Issued since last meeting

  Student payments policy

 Indicia licensing policy

 Travel policy

1. Thoughts on quick wins – Nothing was mentioned

1. Other ideas

Group arranged events – The Knoxville campus has asked for change in policy and corresponding change to a GL account definition to better describe meeting events allowed by sponsors. This change was reviewed and agreed to by the group. Ron will forward to CBO’s

Budget policy – With Ron Loewen

Payroll Policy – draft being reviewed by Rob Chance

 9 month faculty leave policy – a committee has been created

 ACA policy – Meeting with Provosts to decide on faculty effort.

Whistleblower Policy – Melanie provided a new draft just before the meeting and we deferred discussion until next month.

1. The next meeting will be July 11, 2014 at 3:00 PM.